*Template for the formal request letter to become an observer*

To the director of Jožef Stefan Institute (Ljubljana, Slovenia),

Prof Dr **Boštjan Zalar**

c/o **Simon Krek**, Coordinator of ELEXIS project

Jožef Stefan Institute

Jamova cesta 39

SI-1000 Ljubljana

Slovenia

Subject: Request to join ELEXIS as an Observer

Dear Prof Dr Zalar,

**<< full name and abbreviation of organisation>>** hereby requests to join European Lexicographic Infrastructure (ELEXIS) project (GA No 731015) as an Observer. With this letter, **<<organisation>>** declares itself willing to sign the attached ELEXIS Observer Agreement if the request to join ELEXIS as an Observer will be approved by the ELEXIS Project Management Board.

For the **<<organisation>>**

Signature:

**<<name person authorized to sign>>**

**<<function>>**

**<<official stamp or seal if applicable>>**